APSCA
ASSOCIATION OF PROFESSIONAL
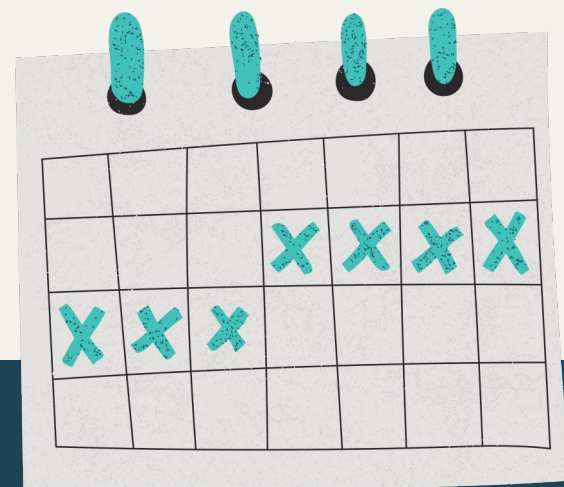SOCIAL COMPLIANCE AUDITORS

PART III EXAM

EQUIPMENT TESTING

August 2022

Reminders

Test equipment at least 3-5 days in advance of the exam! We do not recommend leaving this until the day of the exam. Testing multiple times is even better!

Equipment testing must take place in the same location where the exam will be completed. Make sure this is a **quiet** space away from others and a distraction

Complete step 1 of the equipment testing process by logging in to ProctorU and running a systems test. This was the same process as was done for the part I & II exams, and will test IT equipment functioning

Connect to a live assistant to complete the 2nd step of the equipment testing process, just as for the previous exams. This will allow ProctorU technicians to take over the computer and test the systems
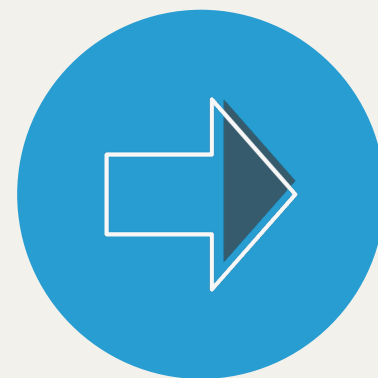
Step 3: Microsoft Teams Meeting

The testing procedure with ProctorU will **not** test your system's compatibility with Microsoft Teams, this is a **separate** process.
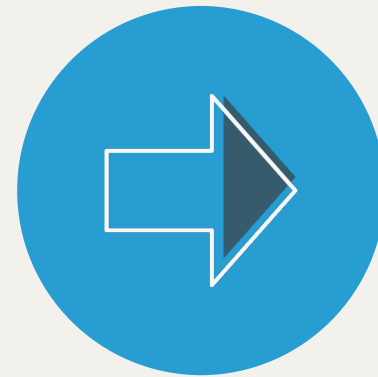
→ Download and install the Microsoft Teams desktop app
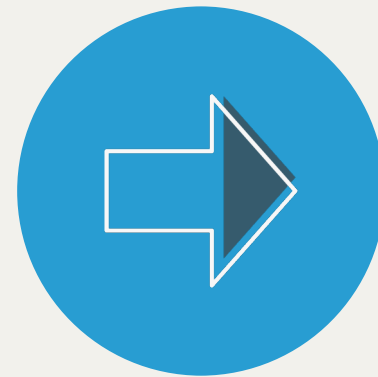
→ Once installation is finished, the 'camera preview' screen should appear

→ From this screen edit name, and turn the camera & microphone on

Available Resources

If you are unfamiliar with Microsoft Teams, there are resources available on their website:

- Get started with a free demo
- Video guides with tips & tricks, plus learning tools

Goodluck!