APSCA
ASSOCIATION OF PROFESSIONAL
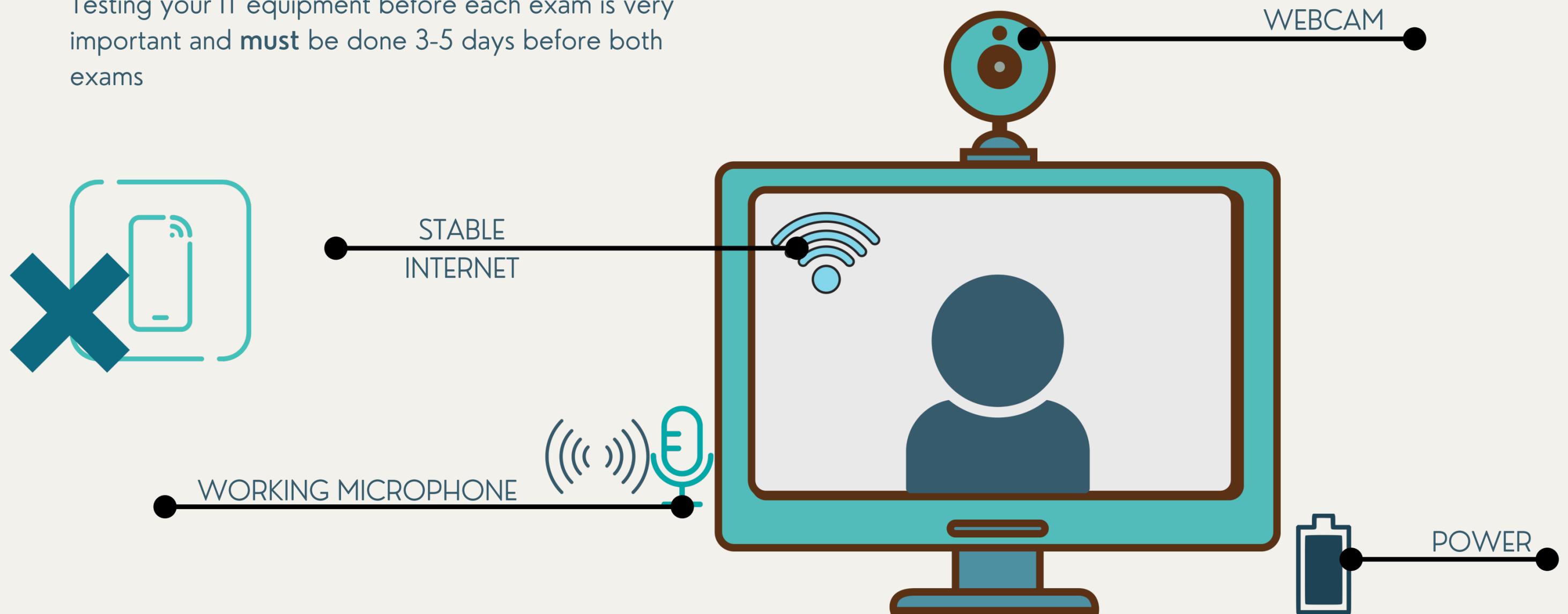SOCIAL COMPLIANCE AUDITORS

PART I & II EXAM

EQUIPMENT TESTING

August 2022

IT requirements

Testing your IT equipment before each exam is very important and **must** be done 3-5 days before both exams

WEBCAM

STABLE INTERNET

WORKING MICROPHONE

POWER

Before Testing

Before starting the testing procedure, there are a couple of considerations to be aware of, including what browser is being used, and the location where testing is occurring.

Watch the Test-Taker Experience video and visit the Test-Taker page

GUARDIAN

CHROME

LOCATION

Step 1: Equipment Check via ProctorU

Test equipment by logging into your ProctorU account via the link in the Auditor Handbook.

This test will indicate if the equipment is functioning properly, or if it has failed in specific categories and requires attention before moving before with the exam

Step 2: Connect to a Live Technician

After testing the equipment, connect to a live technician to complete the equipment and connection test

Fill out the web form and click 'equipment check'

Ensure form details are correct & that the name listed matches the name registered with ProctorU, the institution is listed as APSCA **NOT** the audit firm, and the date of the scheduled exam is correct

Live technician

Fill out the form below to connect to a Help Desk Technician

Sunny Chand

APSCA

Feb 28th

Connect to a live person

ProctorU live chat function

During both equipment testing procedures and the actual exam, auditors can communicate with ProctorU technicians via the live chat function
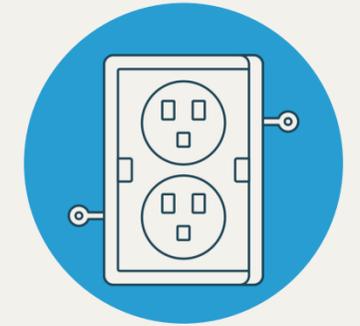
Auditor Handbook

Refer to the FAQ section at the end of the Auditor Handbook for answers to questions related to equipment testing previously asked by other auditors

Stable internet is key

A solid and stable internet connection is vital to exam success. Consider connecting to an ethernet port as opposed to using wireless for a more stable connection

Plug into a power source

Functioning computer systems are nothing without a fully charged battery. When testing equipment and on exam day, plug devices into a power socket, **do not** rely on a battery

Goodluck!

We hope this presentation has been helpful in assisting you with your exam preparation and equipment testing.

Remember, don't be scared, be prepared!

Contact Us

exam@theapsca.org   director@theaspca.org